

March 21, 2013

CERTIFIED MAIL 7007 1490 0003 4202 2027

Administrator
Ballard Manor
1710 NW 57th Street
Seattle, WA 98107

Assisted Living Facility License #921
Licensee: Ballard Manor LLC

IMPOSITION OF CIVIL FINES

Dear Administrator:

This letter constitutes formal notice of the imposition of a civil fine for your assisted living facility, located at **1710 NW 57th Street, Seattle, Washington**, by the State of Washington, Department of Social and Health Services, pursuant to Laws of 1998, Chapter 272 and RCW 18.20.190.

The civil fine is based on the following violations of the Revised Code of Washington (RCW) and/or the Washington Administrative Code (WAC) found by the department in your assisted living facility. These and other deficiencies are more fully described in the attached Statement of Deficiencies report completed by the department on March 12, 2013.

WAC 388-78A-2140(10)(a)(i)(ii)(iii)(2)(a)(b) Negotiated service agreement contents. \$100.00

The facility failed to develop and document a plan to instruct staff to monitor the smoking behavior of two residents.

WAC 388-78A-2210(1)(a)(b)(2)(a) Medication services \$100.00

The facility failed to implement a system to promote safe medication services for one resident.

Administrator
Ballard Manor
March 21, 2013
Page 2

You may contest the civil fine by requesting an administrative hearing. To do so, the Office of Administrative Hearings must receive your written request for a hearing within twenty-eight (28) calendar days following receipt of this letter. A copy of this letter and a copy of the enclosed Statement of Deficiencies must be included with your request. Send your request to:

**Office of Administrative Hearings
PO Box 42489
Olympia, Washington 98504-2489**

If no hearing is requested, the fine is due twenty-eight (28) calendar days after receipt of this notice. Please remit a check for **\$200.00** payable to the Department of Social and Health Services. The check should be sent to:

**DSHS Office of Financial Recovery
PO Box 9501
Olympia, Washington 98507-9501**

If payment has not been received within twenty-eight (28) calendar days after receipt of this notice, interest will begin to accrue on the balance at the rate of one percent per month. If you do not submit a hearing request or make payment within twenty-eight (28) calendar days, the balance due the department will be recovered.

As provided in RCW 18.20, you may request an informal dispute resolution review of enforcement actions initiated in response to a Statement of Deficiencies report. During the informal dispute resolution process you also have the right to present written evidence. A request for informal dispute resolution review will not change the deadline for you to request an administrative hearing. Informal dispute resolution review by the department is not binding in an administrative hearing.

To request an informal dispute resolution review, send your written request to:

**Informal Dispute Resolution Program Manager
Aging and Disability Services Administration
PO Box 45600
Olympia, Washington 98504-5600
Fax (360) 725-3225**

The written request should:

- Identify the citation and/or enforcement action that is disputed;
- Explain why the home is disputing the action;
- Indicate the type of dispute resolution process you prefer (direct meeting, telephone conference or documentation review); and,

- Be sent within 10 working days of your receipt of this notice.

Plan of Correction/Attestation

You must:

Return the plan/attestation, on the enclosed report, within **10 calendar days** after you receive this letter. Include the following in your plan for each deficiency:

- The date you have or will correct each deficiency; and
- Provide a signature and date certifying that you have or will take corrective measures to correct each cited deficiency. Send your Plan of Correction to:

Lois Rasmussen, Field Manager
District 2, Unit D
20425 72nd Avenue South, Suite 400
Kent, WA 98032
Phone: (253)234-6020 / Fax: (253) 395-5071

If you have any questions, please contact Lois Rasmussen at (253) 234-6020.

Sincerely,

Lori Melchiori, Ph.D.
Assistant Director
Residential Care Services

Enclosures:

cc: David Moon, Compliance Specialist
RCS Field Manager – District 2, Unit D
RCS District Administrator – District 2
HCS Regional Administrator – Region 2
DDD Regional Administrator – Region 2
Office of Financial Recovery
Washington State Long Term Care Ombudsman
Area Agency on Aging, AAA-King
Medicaid Fraud Control Unit
John Ficker, HCS
HQ Central Files
DS